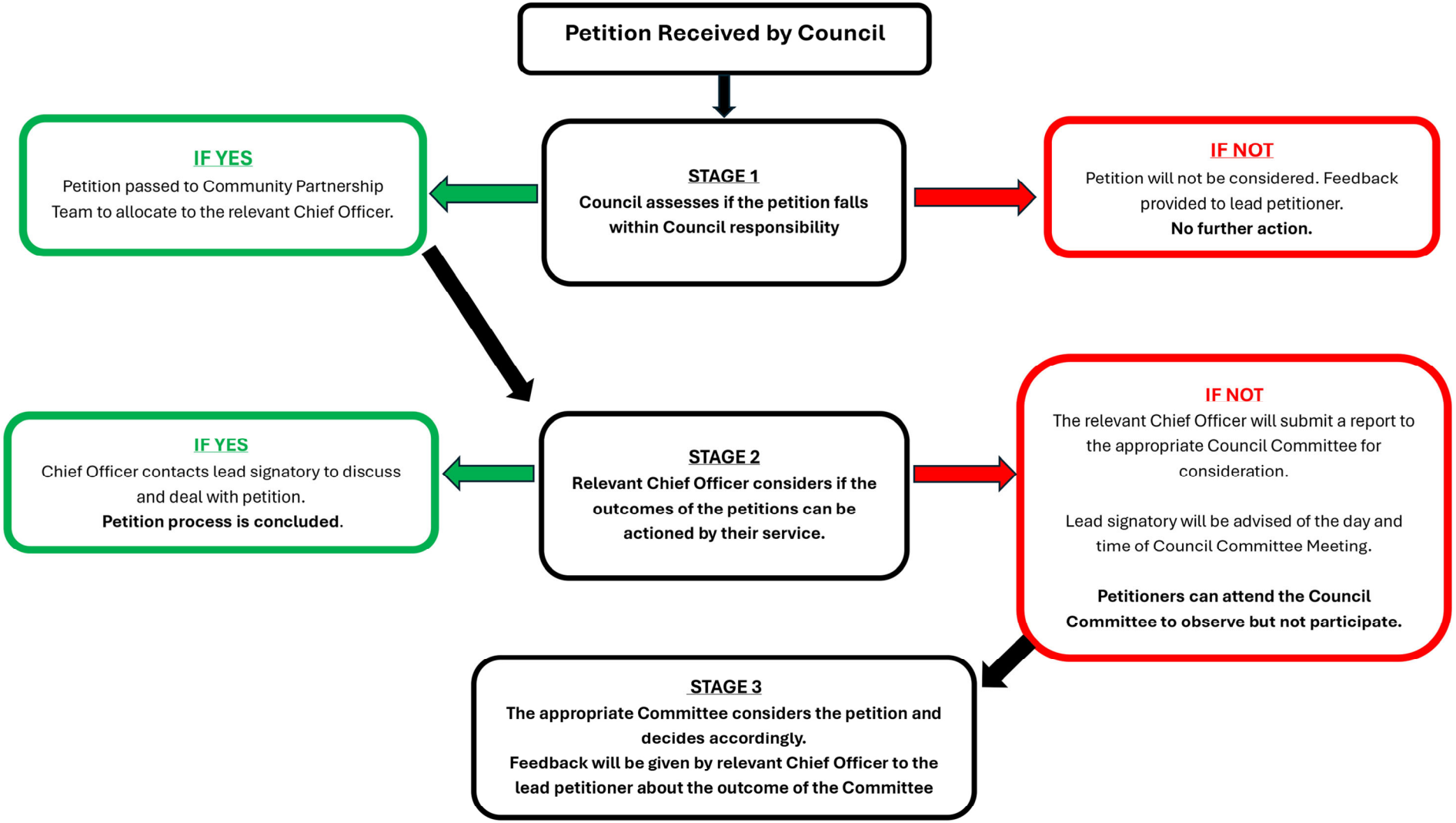
Petition Received by Council
STAGE 1
Council assesses if the petition falls within Council responsibility
IF YES
Petition passed to Community Partnership Team to allocate to the relevant Chief Officer.
IF NOT
Petition will not be considered. Feedback provided to lead petitioner.
No further action.
STAGE 2
Relevant Chief Officer considers if the outcomes of the petitions can be actioned by their service.
IF YES
Chief Officer contacts lead signatory to discuss and deal with petition.
Petition process is concluded.
IF NOT
The relevant Chief Officer will submit a report to the appropriate Council Committee for consideration.
Lead signatory will be advised of the day and time of Council Committee Meeting.
Petitioners can attend the Council Committee to observe but not participate.
STAGE 3
The appropriate Committee considers the petition and decides accordingly.
Feedback will be given by relevant Chief Officer to the lead petitioner about the outcome of the Committee