

Civic Government (Scotland) Act 1982

## Application for Statutory Addresses

<b>This application Should be sent to:</b>  Street Naming & Numbering Fleming House 2 Tryst Road Cumbernauld G67 1JW	<b>Office Hours:</b> Mon-Thu: 8.45-16.45 Fri: 8.45-16.15  <b>Telephone:</b> 01236 632500  <b>Email:</b> ESBusinessdevelopment@northlan.gov.uk	<b>Official Use Only:</b>	
		<b>Ward</b>	
		<b>Officer</b>	
		<b>Target Date</b>	
		<b>FEE</b>	

**PLEASE COMPLETE ALL SECTIONS**

Should you require any assistance or further information, please contact us.

<b>1 APPLICANT/AGENT</b>			
<b>a</b>	<b>Full Name</b>		
<b>b</b>	<b>Address</b>		
			<b>Preferred Contact Method (please tick)</b>
<b>c</b>	<b>Contact Telephone Number</b>		<input type="radio"/>
<b>d</b>	<b>Alternative Telephone Number</b>		<input type="radio"/>
<b>e</b>	<b>Email Address</b>		<input type="radio"/>

<b>2 LOCATION</b>	
<b>a</b>	<b>Location/Current Address (If Existing Premises)</b>



<b>3 DEVELOPMENT</b>					
a	Type of Application	New Build	<input type="radio"/>	Conversion	<input type="radio"/>
b	Building Warrant Application Number				
c	Planning Application Number				
d	Number of Units Being Formed				
e	Number of Units Being Demolished				
f	Type of Units	Commercial	<input type="radio"/>	Residential	<input type="radio"/>
g	Date By Which Addresses Are Required				
e	Suggested theme*				

\* Please note: We may not be able to use suggested themes on all occasions. Themes suggested require to be in accordance with street naming guidelines.

<b>4 DOCUMENTATION</b>		<b>Please tick</b>
Please provide copies of the following documentation with your application		
a	One copy of the location plan showing site in relation to surroundings at a scale of not less than 1:1250 (1:2500 for rural areas) outlined clearly	<input type="radio"/>
b	One copy of site plan showing layout and principal access points to site	<input type="radio"/>
c	One set of detailed plans showing position of accesses to individual units with PLOT numbers (including stair details for flatted and multi-storey developments)	<input type="radio"/>

<b>5 DECLARATION</b>		
I declare that the information given on this form by me is correct and true to the best of my knowledge. I also confirm that I am the legal/representative of the property.		
Name	Signature	Date

