

# Building Standards

Are you thinking of altering, extending or converting part of your house, maybe building a conservatory or an extension or perhaps installing a set of patio doors? Work like this would require a building warrant to be approved before any work begins. This process is in place to ensure that the proposed work meets the current building regulations.

Our 'Outreach Service' can assist home owners through the building warrant process. Just give us a call and we'll be happy to discuss your proposals.

We also provide a 'Fast Assessment' service designed to progress low risk building warrant applications quickly, to allow work to begin on site as quickly as possible.

It is worth noting that Planning Permission is a separate type of permission and is often thought to be the only necessary permission before you start work on your home. However, you may also need to obtain a building warrant before the work can legally start. It is always better to check with both services, before you undertake any work to your home.

# Do I need a Building Warrant?

If you are thinking of altering your property in any way please see our website or phone our office.

We can guide you through the building warrant process and offer pre application advice.

# Building Standards Outreach Service

**Thinking of  
Altering,  
Extending or  
Converting part of your  
home?**

# Who Can Use The Outreach Service?

We are committed to giving our customers a high quality service.

The Outreach Service is aimed primarily at customers with specific service needs, who may have difficulties reaching our offices.

Our aim is to ensure that an accessible service is provided to all residents within North Lanarkshire Council who wish to apply for a building warrant.

# Our Promise:

- We will offer an Outreach Service to all residents who are in need of assistance, to guide and assist them through the building warrant process.
- If you cannot, or have difficulty getting to our offices to discuss your application, we can arrange to visit you at your home during normal business hours to discuss your proposals.

## Visiting you at home

When our member of staff comes to visit your home:

- We will always have a pre arranged appointment;
- We will always show you an NLC identity card;
- We will always tell you our name, and
- We will be happy to wait if you require to call the offices to verify our identification.

When making your appointment, should you wish, you can tell us a password for our member of staff to use when they come to your home.

# Contacting us:

## By Telephone

Tel:- 01236 812440

## By Email

[buildingstandards@northlan.gov.uk](mailto:buildingstandards@northlan.gov.uk)

## By Post

Building Standards  
Built Environment Team  
Enterprise and Housing Resources  
Municipal Building  
Kildonal Street  
Coatbridge  
ML5 3LN

For further information on Building Standards visit our website at:

[www.northlanarkshire.gov.uk/  
planningandbuilding](http://www.northlanarkshire.gov.uk/planningandbuilding)