



Children in Entertainment Form of application for Licence

Education and Families
Civic Centre
Motherwell
ML1 1TW

Tel: 01698 302292
Email: ef.enquiries@northlan.gov.uk

N.B. It is important that this form, duly completed, should be sent in order to reach the licensing council no less than 21 days prior to the first performance for which the licence is requested, since North Lanarkshire Council may otherwise refuse to grant a licence.

PART 1 (to be completed by the applicant)

1. I hereby apply for a licence under Section 37 of the Children and Young Persons Act 1963 authorising the child _____ (insert name of child)
*To take part in performances on the dates specified in Item 4(1) of the annexe to this part.
*To take part in performances on the number of days and during the period specified in item 4(1) of the annexe to this part (see note 1)
(*Delete if inapplicable)
2. I certify that, to the best of my knowledge, the particulars contained in the Annexe to this part are correct
3. I attach the following:
 - a a copy of the birth certificate of the child
 - b two identical photographs of the child
(Must be taken during the 6 months preceding this application)
 - c completed medical declaration signed by parent
 - d letter from child's school
 - e a copy of the contract, draft or other documents
containing particulars of the agreement

NB: Original documents or scanned documents only, we cannot accept photographs of documents.

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4. I understand that if a licence is granted to me it will be granted subject to the restrictions and condition laid down in the Children (Performances) Regulations 1968 and to such other conditions as North Lanarkshire Council may impose under the said Regulations
(To be completed by applicant)

Company:	
Contact Name:	
Position:	
Company address :	
Post Code:	
Email:	
Telephone:	
Signature:	
Date:	

- 4a. I provide details of the child's agent if applicable

Full Name:	
Company:	
Company address :	
Post Code:	
Email:	
Telephone:	

N.B. Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in connection with an application for a licence is liable to a fine not exceeding £100 or imprisonment for a term not exceeding 3 months or both (Section 40 of the Children and Young Person Act 1963)

NOTE 1 A licence specifying the number of days on which a child may perform and the period, not exceeding 6 months, in which the performance may take place may be granted only to the British Broadcasting Corporation, the Independent Television Authority, a programme contractor within the meaning of Section 1(5) of the Television Act 1964 or a body supplying programmes to such a contractor to be broadcast by the Independent Television Authority or in respect of a child taking part in a performance to be recorded (by whatever means) with a view to its use in a film intended for public exhibition

NOTE 2 Nature of the performance, e.g. theatrical, filming, television etc

NOTE 3 This includes the places at which work on location is to be done

To be completed by production company/agent:

<p>1. (i) Name of performance</p> <p>(ii) and nature (See Note 2) of the performances in respect of which the licence is requested</p>	<p>(i)</p> <p>(ii)</p>
<p>2. (i) Description of the child's part</p> <p>(ii) Name of child's Character (if applicable)</p>	<p>(i)</p> <p>(ii)</p>
<p>3. Place of the performance in respect of which the licence is requested (see note 3)</p>	
<p>4. (i) the date of the performances for which the licence is requested: or</p> <p>(ii) the number of days, and the period during which is requested that the child may take part in performances (see Note 1)</p>	<p>(i)</p> <p>(ii)</p>
<p>5. Time and duration of performances in respect of which the licence is requested</p>	
<p>6. Approximate duration of the child's appearances in the performances in respect of which the licence is requested</p>	
<p>7. The amount of night work (if any) for which approval will be sought from North Lanarkshire Council under regulation 30 of the Children (Performances) Regulations 1968 stating:</p> <p>(i) the appropriate number of days</p> <p>(ii) the approximate duration on each day</p>	<p>(i)</p> <p>(ii)</p>
<p>8. The sums to be earned by the child in taking part in the performances in respect of which the licence is requested</p>	
<p>9. Proposed arrangements for rehearsals taking place during the 14 days preceding the first performance for which the licence is requested</p>	
<p>10. The days or half-days on which leave of absence from school is requested to enable the child to take part in performances for which the licence is requested, or in rehearsals</p>	
<p>11. Proposed arrangements (if any) under Regulation 10 of the Children (Performance) Regulations 1968 for the education of the child during the period for which the licence is requested, stating:</p> <p>(i) the name and address of the school to be attended, OR</p>	<p>(i)</p>

<p>ii) a the name, address and qualifications of the proposed private teacher;</p> <p>b the place where the child will be taught;</p> <p>c the proposed course of study</p> <p>d the number of other children</p> <p>e whether the child is to receive the required amount of education in accordance with Regulation 10(4)(a) or Regulation 10(4)(b)</p>	<p>a.</p> <p>b.</p> <p>c.</p> <p>d</p> <p>e</p>
<p>12. The name of the licensing council (if any) which has previously approved the appointment of the private teacher for the purpose of a licence.</p>	
<p>13. The name, address and description of the proposed matron</p>	
<p>14. The name of the licensing council (if any) which have previously approved the appointment of the private teacher for the purpose of a licence.</p>	
<p>15. The number of other children to be in the charge of the matron during the time when she would be in charge of the child in respect of whom this application is made, and the sex and age of each such child</p>	
<p>16. The address of the lodging where the child will live if a licence is granted by reason of which the child has to live elsewhere than at the place where he would otherwise live, the name of the householder and the number of other children who will live in the same lodgings.</p>	
<p>17.(i) Approximate length of time which the child will spend travelling:</p> <p>a. To the place of performance or rehearsal</p> <p>b. From the place of performance or rehearsal</p> <p>(ii) Arrangements (if any) for transport:</p> <p>a. To the place of performance or rehearsal</p> <p>b. From the place of performance or rehearsal</p>	<p>(i)</p> <p>a.</p> <p>b.</p> <p>(ii)</p> <p>a</p> <p>b</p>
<p>18. Name of any other licensing council to which an application has been made for another child to take part in performance to which this application relates</p>	

PART 2 (to be completed by the parent)

(Note: Parent includes a guardian or other person who has for the time being, the charge or the control over the child)

PLEASE GIVE THE FOLLOWING PARTICULARS

1. Full name of child	
2. Date of birth of child	
3. Address of child: Post Code:	
4. Name and address of schools attended by the child during the twelve months preceding the date of this application or, if he has not attended school, the name and address of his private teacher	
5. Particulars of each licence granted during the twelve months preceding the date of this application by any council to whom this application is made, stating in each case: (i) the name of the council (ii) the date on which the licence was granted (iii) the dates and nature of the performance	
6. Particulars of each application for a licence made during the twelve months preceding the date of this application and refused by any council other than the licensing council to which this application is made, stating in each case: (i) the name of the council (ii) the date of the application (iii) the reason (if known for the refusal)	
1. Particulars of each performance for which a Licence was not required in which the child took part during the twelve months preceding the date of this application, stating in each case: (i) the date (ii) the place (iii) the nature (iv) the name of the person responsible	

<p>2. Particulars of any other form of employment in which the child is employed during the 28 days preceding the day of the first performance for which the licence is requesting, Stating:</p> <p>(i) the nature of the employment</p> <p>(ii) the days on which the child is employed</p> <p>(iii) the times during which the child is employed</p>	
<p>3. Particulars relating to the sums earned by the child during the twelve months preceding the date of this application, Stating:</p> <p>(i) whether relating to the sums earned were in respect of performances for which a licence was granted, performances or other forms of employment</p> <p>(ii) the amount of the sums earned</p> <p>(iii) the date on which payment was received</p> <p>(iv) the name and address of the person from whom the payment was received</p>	

I support this application for a licence

I certify that, to the best of my knowledge, the foregoing particulars are correct and I understand that if a licence is granted it will be granted subject to restrictions and conditions laid down in the Children's Performance Regulations 1968 and to such other conditions as the licensing council may impose under the said regulations

Date: _____ Signed: _____

Full Name: _____

Address: _____

_____ Post Code: _____

Telephone: _____

Email: _____

Relationship to child: _____
 (STATE WHETHER PARENT, GUARDIAN OR OTHER PERSON HAVING FOR THE TIME BEING, CHARGE OF THE CHILD)

Should you require any further information please contact us by email ef.enquiries@northlan.gov.uk or telephone 01698 302292. Alternatively visit our website www.northlanarkshire.gov.uk/performancelicences

MEDICAL DECLARATION – PERFORMANCE LICENCES



To be completed, in block letters, by the parent/guardian and returned along with application

Name of child _____ Date of birth _____

Address _____

_____ Postcode _____

School _____

Doctors Name _____

Address _____

*Please answer all the following questions

1 Does your child have any of the following?

Asthma or chest trouble YES/NO

Heart trouble YES/NO

Skin problems YES/NO

Diabetes YES/NO

Fits or epilepsy YES/NO

Physical disability YES/NO

2 Does your child take any regular medication? YES/NO

3 Does your child have hearing problems? YES/NO

4 Does your child have poor vision? YES/NO

5 Is your child attending a hospital specialist? YES/NO

6 Is there anything you would like the doctor to know? YES/NO

Please give details:

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.....

I consider my child fit to undertake this work YES/NO

Full Name of Parent/Guardian Relationship to Child Signature** Date

*on the basis of these answers the authority may require further information or examination by a medical practitioner.

** Please note we cannot accept electronic signatures on medical declaration **

GUIDANCE NOTES - CHECKLIST

In order to process the application successfully the following must be included:

1. Completed Application Form
2. Completed medical declaration signed by parent/guardian (Cannot be electronic signatures)
3. Letter from child's Head Teacher (emails can be accepted if school email ef.enquiries@northlan.gov.uk direct)
4. Copy of child's Birth Certificate
5. Two identical photographs of the child (**Must be taken during the 6 months preceding this application**). Alternatively a good quality electronic photograph can be emailed to ef.enquiries@northlan.gov.uk Photograph should be head/shoulders straight on, taken on a plain background.
6. A copy of the contract, draft or other documents containing particulars of the agreement
7. A declaration under Section 38(1)(a) or (b) of the Children and Young Persons Act 1963

Application form should be sent 21 days before start of performance.