

**PERMISSION TO USE A RAISED STRUCTURE
SECTION 89 CIVIC GOVERNMENT (SCOTLAND) ACT 1982
Guidance Notes**

Temporary raised structure applies to any raised platform, stage, stand or similar structure more than 600mm above the level of the ground.

Typical examples include:

- Temporary grandstands
- Stages for concerts, dancing etc
- Trailers for use as a stage
- Media platforms

NB If the raised structure is to remain in its completed state for more than 28 days in any 12 month period, it will be necessary to apply for Building Warrant approval in accordance with the requirements of the Building (Scotland) Act 2003.

1. The application form (Form 89A) and appropriate plans/documentation must be submitted no less than 14 days prior to the proposed date of use.
2. The plans should be forwarded in duplicate and should indicate:
 - The type and sizes of all materials used in the construction of the raised structure
 - Full dimensions of stairs, passageways, gangways etc
 - Full details of balustrades, handrails etc (There should be no gaps that would allow the passage of a 100mm sphere between stairs, rows of seats, balustrades)
 - The position of exit signage, exit/emergency lighting etc. (this service reserves the right to require additional emergency lighting/signage as required on inspection of the completed structure.)
 - Details of the ground conditions, slopes, overhead cabling etc.
 - Full details of the provisions for people with disabilities, if applicable, should be provided.
3. A structural note may be required, from a suitably qualified person, confirming the strength and stability of the structure and the maximum loading acceptable.
4. The structures being erected should supervised by a responsible/competent person with experience of the construction of similar structures.
5. An electrical compliance certificate, signed by a suitably qualified electrician should be submitted on completion of all electrical works.
6. On approval you will be issued with Section 89 Certificate(Form 89C) to erect the raised structure, you may be required to submit a Certificate of Inspection form (Form 89D) once you have had the structure checked by a competent person. An inspection will then be undertaken a Building Standards Officer and a permission to use certificate (Form 89E) will be issued.
7. Failure to obtain a permission to use certificate (Form 89E) may constitute an offence and could result in a report being submitted to the Procurator Fiscal.